

Board of Library Trustees Policy Committee

Video Conference June 4, 2020, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:06 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Assistant Director Melissa Gardner attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Policy 6—Library Facilities, Appendix 6A—Noise Zones, and Policy 11—Privacy Policy.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

The committee discussed Policy 2—Library Cards and Accounts, Sections 2-11 through 2-13.

The committee plans to review Policy 2—Library Cards and Accounts, Appendix 2A—Certain Rules and Restrictions on the Use of Services and Facilities, Appendix 2B—Schedule of Fines, Fees, and Charges, Appendix 2C—Schedule of Loan Periods and Restrictions, Policy 8—Community Relations, and Appendix 8A—Guidelines for Display Cases and Art Exhibits in July.

7. Other business

None.

8. Date for next meeting

The next meeting will be July 2, 2020, at 9 a.m.

9. Adjournment

Trustee Brauer adjourned the meeting at 10:18 a.m.

Approved on:

6-16-20

Trustee

Prepared by Debby Brauer