



Minutes

1. Call to order

Committee Chairperson Jeffrey Westhoff called the meeting to order at 9:09 a.m.

2. Roll call

Upon roll call, Trustees Jeffrey Westhoff and Maureen DeRosa were present.

3. Introduction of visitors

Executive Director Jeannie Dilger attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Policy 8—Community Relations and Appendix 8A—Guidelines for Display Cases and Art Exhibits. The committee also discussed Policy 5-6 Gifts, Memorials, and Bequests as well as Policy 5-6.1 Naming Rights, but decided against making any recommendations to the Board pending a possible presentation to the Board by the Palatine Public Library District Foundation.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

The committee plans to review Policy 4—Library Administration and Appendix 4A—The Role of the Board of Library Trustees, Appendix 4B—The Role of the Trustee, Appendix 4C—United for Libraries Public Library Trustee Ethics Statement, and Appendix 4D—The Role of the Executive Director at its October meeting.

7. Other business

None.

8. Date for next meeting

The committee will meet at 9:00 a.m. Monday, Oct. 4.

9. Adjournment

Trustee Westhoff adjourned the meeting at 10:00 a.m.

Approved on: 9/21/21


Trustee


Trustee

Prepared by: Jeffrey Westhoff