



Board of Library Trustees Public Hearing
Budget and Appropriations Ordinance
Jeanette Spillman Westhoff Story Room B
Main Library, 700 N. North Ct., Palatine IL
September 21, 2021, 7:00 pm

Agenda

1. Open the public hearing
2. Roll call/Trustee requests to attend meeting via electronic means
3. Announcement of rules of procedure for public hearings (Snyder)
4. Report on the proposed Budget and Appropriations Ordinance 2022-01 (van der Hoek)
5. Public comment on proposed Budget and Appropriations Ordinance 2022-01
6. Close of the public hearing



Board of Library Trustees Regular Meeting
Jeanette Spillman Westhoff Story Room B
Main Library, 700 N. North Ct., Palatine IL
September 21, 2021
Immediately following public hearing

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (DeRosa)
 - c. RAILS/ILA (Boland)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

7. Unfinished business
 - a. Main library renovation update (Kristin Richardson, Engberg Anderson)
 - b. Branch renovation update (Richardson and Dilger)
 - c. Garage repairs update (Dilger)
 - d. Naming opportunities update from Foundation (Ed Kerr, Foundation President)
8. New business
 - a. Adoption of Budget and Appropriations Ordinance 2022-01 (van der Hoek)
 - b. Authorization of interfund transfers (van der Hoek)
 - i. Transfer \$700,000 from corporate fund to special reserve fund
 - ii. Transfer \$43,000 from corporate fund to tort immunity fund
 - iii. Transfer \$666,041.47 from corporate fund to bond fund
 - c. Approval of policy changes (Westhoff)
 - i. Policy 8—Community Relations
 - ii. Appendix 8A—Guidelines for Display Cases and Art Exhibits
9. President's report (Snyder)
 - a. Review of library board advocacy activities
 - b. Discharge Minutes Review Committee
10. Treasurer's report (van der Hoek)
11. Director's report (Dilger)
 - a. Strategic plan report (Dilger and Gardner)
 - b. Consideration of vaccine mandates
 - c. Summer reading program wrap-up report (Kathy Burns, Youth and Teen Services Manager and Kaitlin Mathers, Youth and Teen Services Associate)
12. Committee reports
 - a. Building Renovation Committee (van der Hoek, Brauer, Westhoff)
 - b. Director's Evaluation Committee (Snyder, van der Hoek)
 - c. Finance Committee (van der Hoek, Brauer, Jefferson)
 - d. Policy Committee (Westhoff, DeRosa)
 - e. Succession Plan Committee (Brauer, van der Hoek)

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13. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

a. Approval of minutes

- i. Building Renovation Committee meeting of August 5, 2021
- ii. Policy Committee meeting of August 5, 2021
- iii. regular meeting of August 17, 2021
- iv. Building Renovation Committee meeting of September 2, 2021
- v. Policy Committee meeting of September 2, 2021
- vi. Finance Committee meeting of September 7, 2021

b. Approval of Warrant 2022-03 in the amount of \$869,948.54

14. Correspondence

15. Adjournment

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