



Board of Library Trustees Hearing
Meeting Room 1
Main Library, 700 N. North Ct., Palatine IL
December 21, 2021, 7:00 pm

Agenda

1. Open the public hearing
2. Roll call/Trustee requests to attend meeting via electronic means
3. Announcement of rules of procedure for public hearings (Snyder)
4. Report on the proposed amended Budget and Appropriations Ordinance 2022-04 (van der Hoek)
5. Public comment on proposed amended Budget and Appropriations Ordinance 2022-04
6. Close of the public hearing



Board of Library Trustees Regular Meeting
Meeting Room 1
Main Library, 700 N. North Ct., Palatine IL
December 21, 2021
Immediately following public hearing

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Land acknowledgement (Brauer)
4. Approval of agenda
5. Introduction of visitors
6. Public comment
7. Liaison reports
 - a. TAB Liaison (Jane Spencer)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- b. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
- c. Palatine Public Library District Foundation (Jefferson)
- d. RAILS/ILA (Boland)
- 8. Unfinished business
 - a. Branch renovation update (Dilger)
 - b. Garage repairs update (Dilger)
 - i. Concrete
 - ii. Lighting
 - c. Ordinance Providing for an Amended Budget and Appropriations of Palatine Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 (van der Hoek)
 - d. Intergovernmental Agreement Between the Village of Palatine and Palatine Public Library District Regarding the Downtown Tax Increment Financing District (DeRosa)
- 9. New business
 - a. Acceptance of FY 2020-21 Audit (Jamie Wilkey, Lauterbach & Amen)
 - b. Approval of policy changes (Westhoff)
 - i. Policy 5—Financial Management
 - ii. Policy 8-8 Volunteers
 - iii. Policy 9-50.8 Emergency Paid Sick Leave
 - c. Illinois Libraries Present: Intergovernmental Agreement for Joint Purchasing of Library Programming, Events and Services (Brauer)
- 10. President's report (Snyder)
 - a. Review of library board advocacy activities
 - b. Appoint lock box committee
 - c. Appoint minutes review committee
- 11. Treasurer's report (van der Hoek)
- 12. Director's report (Dilger)
 - a. Board calendar 2022
 - b. Strategic plan update
 - i. 2021 progress report (Gardner)
 - ii. 2022 action steps (Dilger)

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- c. Report on ILA Conference attendance (Lupe Colin, Brooke Cusmano, Jeannie Dilger, Melissa Gardner, and Natalie LaRocque)

13. Committee reports

- a. Building Renovation Committee (van der Hoek, Brauer, Westhoff)
- b. Director's Evaluation Committee (Snyder, van der Hoek)
- c. Finance Committee (van der Hoek, Brauer, Jefferson)
- d. Policy Committee (Westhoff, DeRosa)

14. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes
 - i. special meeting of November 4, 2021
 - ii. regular meeting of November 16, 2021
 - iii. Policy Committee meeting of December 2, 2021
 - iv. Director's Evaluation Committee of December 9, 2021
- b. Approval of Warrant 2022-06 in the amount of \$1,333,897.79
- c. Ordinance 2022-05 Establishing the Time, Place and Date of the Regular Meetings of the Board of Library Trustees of the Palatine Public Library District for the Calendar Year 2022
- d. Submission of Illinois State Library Per Capita Grant
- e. Resolution 2022-01 Authorizing Public Library Non-Resident Card Participation and Fees

15. Correspondence

16. Closed Session for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (c) (2)

17. Vote on items discussed in closed session

18. Closed session for the purpose of deliberations concerning employee performance in compliance with 5 ILCS 120/2 (c) (1)

19. Vote on items discussed in closed session

20. Adjournment

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