



Board of Library Trustees Policy Committee
Video Conference
January 6, 2022, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Jeffrey Westhoff called the meeting to order at 9:03 a.m.

2. Roll call

Upon roll call, Trustees Jeffrey Westhoff and Maureen DeRosa were present.

3. Introduction of visitors

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Adult Services Manager Brian Herner, Collection Services Manager Violet Jaffe attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

a. Policy 7—Collection Management

The committee discussed the staff-recommended changes to the policy.

b. Appendix 7A—ALA Freedom to Read

c. Appendix 7B—ALA Freedom to View

d. Appendix 7C—ALA Statement on Labeling

e. Appendix 7D—ALA Statement on Rating

The committee members acknowledged that they had read the four appendices, but because there had been no changes since the last review of Policy 7 and because the documents originated with the American Library Association, the committee decided not to include them in the packet for the January Library Board meeting.

6. Review and discussion of policy review schedule and additional policies that need to be addressed

The committee plans to review the Bylaws and Appendix 0—Rules of Procedure for Public Meetings and Hearings; and Policy 1—Policy Development and Appendix 1A—Guidelines for Library Policies at its February meeting. The committee plans to review Policy 9—Human Resources at its March meeting.

7. Other business

Trustee Westhoff revisited minor changes to policies discussed during the December meeting.

8. Date for next meeting

The committee will meet at 9 a.m. Thursday, February 3.

9. Adjournment

Committee Chairperson Westhoff adjourned the meeting at 9:31 a.m.

Approved on: January 18, 2022

DocuSigned by:

Hal Snyder

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Trustee

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Jeffrey Westhoff

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Trustee

Prepared by: Jeffrey Westhoff