



Board of Library Trustees Regular Meeting

Video Conference

January 18, 2022, 7:00 pm

Board President Hal Snyder has determined that an in-person board meeting is not prudent due to the health risks associated with the recent increase of COVID infections. Therefore, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/4zjhcjap>

+1-217-788-9070

Conference ID:114 529 481#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Land acknowledgement (Boland)
4. Approval of agenda
5. Introduction of visitors
6. Public comment
7. Liaison reports
 - a. TAB Liaison (Jane Spencer)
 - b. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - c. Palatine Public Library District Foundation (Jefferson)
 - d. RAILS/ILA (Boland)
8. Unfinished business
 - a. Branch renovation update (Dan Eallonardo, Independent Construction Services, and Kristin Richardson, Engberg Anderson)
 - b. Garage lighting update (Eallonardo and Richardson)
 - c. Main renovation update (Eallonardo and Richardson)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

9. New business
 - a. Approval of changes to Policy 7—Collection Management (Westhoff)
10. President's report (Snyder)
 - a. Review of library board advocacy activities
 - b. Acknowledgement of staff effort during the pandemic
11. Treasurer's report (van der Hoek)
12. Director's report (Dilger)
 - a. Strategic plan update (Gardner)
 - b. 2020 census report (Lizette Ayala, Adult Services Assistant Manager)
13. Committee reports
 - a. Building Renovation Committee (van der Hoek, Brauer, Westhoff)
 - b. Director's Evaluation Committee (Snyder, van der Hoek)
 - c. Finance Committee (van der Hoek, Brauer, Jefferson)
 - d. Lock Box Committee (Westhoff, Boland)
 - e. Minutes Review Committee (Brauer, DeRosa)
 - f. Policy Committee (Westhoff, DeRosa)
14. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes
 - i. public hearing of December 21, 2021
 - ii. regular meeting of December 21, 2021
 - iii. Policy Committee meeting of January 6, 2022
 - iv. Building Renovation Committee meeting of January 6, 2022
 - b. Approval of Warrant 2022-07 in the amount of \$906,202.11
 - c. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)
15. Correspondence
16. Adjournment

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