



**Board of Library Trustees
Building Renovation Committee**
Meeting Room 2, Main Library
Thursday, February 3, 2022, 4:00 p.m.

Minutes

1. Call to order by Trustee van der Hoek at 4:00 p.m.

2. Roll call

Trustees Brauer, Westhoff and van der Hoek were physically present.

3. Introduction of visitors

Executive Director Jeannie Dilger, Joe Huberty and Kristin Richardson of Engberg Anderson, and member Emilie Cheng were physically present. Dan Eallonardo of Independent Construction Services was virtually present. Assistant Director Melissa Gardner joined virtually at 4:10 p.m.

4. Public Comment

None.

5. Water intrusion and electricity

Water was located where the electrical circuits enter the building. Commonwealth Edison assessed the situation. An electrical engineer will be engaged to assess the situation and determine risk and next steps.

6. Update on branch renovations

The committee received an update on renovation progress. The projects remain on schedule.

The committee discussed the change order that was approved by the Executive Director.

7. Update on branch renovations

The renovations are progressing well. Light fixtures have been delayed in their shipment.

8. Update on parking garage lighting project

The light fixtures have arrived. Approximately 30% of the lights on the lower level have been installed. The contractors will continue to work on installing the lights in sections.

9. Update on Main Library renovation

The contractor continues to complete punch list items.

10. Capital maintenance plan

Engberg Anderson has begun developing the updated plan. The committee discussed the lifespan of the roof. Based on a recent roofing assessment, it is estimated that the flat roof should last another 10 years.

11. Other business

None

12. Date for next meeting

The next meeting will be tentatively scheduled for Thursday, March 3, 2022, at 4:00 p.m.

13. Adjournment

Trustee van der Hoek adjourned the meeting at 5:00 p.m.

Approved on: February 15, 2022

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Trustee

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Trustee

Prepared by: Andrea van der Hoek