



**Board of Library Trustees**  
**Committee to Review Contents of Lockbox**  
Palatine Bank & Trust  
110 W. Palatine Rd., Palatine, IL 60067  
February 5, 2022, 10:00 a.m.

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**Minutes**

**1. Call to order**

Committee Chair Westhoff called the meeting to order at 10:06 a.m. at Palatine Bank and Trust.

**2. Roll call**

Upon roll call, Trustees Westhoff and Boland were physically present.

**3. Introduction of visitors**

None.

**4. Review of Contents of Library District's Lockbox**

The committee examined the contents of the box and verified the accuracy of the printed inventory. Committee Chair Westhoff said he would update the inventory and place the new version in the lockbox.

**5. Adjournment**

Committee Chair Westhoff adjourned the meeting at 10:44 a.m.

Approved: February 15, 2022

DocuSigned by:

*Hal Snyder*

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Trustee

DocuSigned by:

*Jeffrey Westhoff*

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Trustee

Prepared by: Jeffrey Westhoff