



Board of Library Trustees Regular Meeting
Video Conference
February 15, 2022, 7:00 pm

Board President Hal Snyder has determined that an in-person board meeting is not prudent due to the health risks associated with the recent increase of COVID infections. Therefore, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/y32pak5h>
+1-217-788-9070
Conference ID: 261 895 2#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Appoint secretary pro tem (Snyder)
3. Roll call/Trustee requests to attend meeting via electronic means
4. Land acknowledgement (DeRosa)
5. Approval of agenda
6. Introduction of visitors
7. Public comment
8. Liaison reports
 - a. TAB Liaison (Jane Spencer)
 - b. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - c. Palatine Public Library District Foundation (Jefferson)
 - d. RAILS/ILA (Boland)
9. Unfinished business
 - a. Main Library electrical issue (Engberg Anderson)

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Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- b. Branch renovation update (Dan Eallonardo, Independent Construction Services, and Kristin Richardson, Engberg Anderson)
- c. Garage lighting update (Eallonardo and Richardson)
- d. Main renovation update (Eallonardo and Richardson)

10. New business

- a. Set criteria for remote board meetings (Snyder)
- b. Renew Rand Road Branch lease (Jefferson)
- c. Approval of policy changes (Westhoff)
 - i. Bylaws
 - ii. Appendix 0—Rules of Procedure for Public Meetings and Hearings
 - iii. Policy 1—Policy Development
 - iv. Policy 2—Library Cards and Accounts

11. President's report (Snyder)

- a. Review of library board advocacy activities
- b. St. Patrick's Day parade, March 12, 2022 at 10:30 a.m.

12. Treasurer's report (van der Hoek)

13. Director's report (Dilger)

- a. Discussion of in-person programming
- b. Strategic plan update (Gardner)
- c. Social media and email marketing report (Andrea Lublink, Communications Manager)

14. Committee reports

- a. Building Renovation Committee (van der Hoek, Brauer, Westhoff)
- b. Finance Committee (van der Hoek, Brauer, Jefferson)
- c. Lock Box Committee (Westhoff, Boland)
- d. Minutes Review Committee (Brauer, DeRosa)
- e. Policy Committee (Westhoff, DeRosa)

15. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

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- a. Approval of minutes
 - i. regular meeting of January 18, 2022
 - ii. Committee to Review Closed Session Minutes meeting of January 28, 2022
 - iii. Policy Committee meeting of February 3, 2022
 - iv. Building Renovation Committee meeting of February 3, 2022
 - v. Committee to Review Contents of Lockbox meeting of February 5, 2022
- b. Approval of Warrant 2022-08 in the amount of \$831,286.17
- c. Approval of closed session minutes
 - i. Director Evaluation Committee meeting of December 9, 2021
 - ii. regular Board Meeting of December 21, 2021, first executive session
 - iii. regular Board Meeting of December 21, 2021, second executive session
- d. Approval to make closed session minutes available for public inspection
 - i. Director Evaluation Committee Meeting of December 9, 2021
 - ii. regular Board meeting of December 21, 2021, first executive session
 - iii. regular Board meeting of December 21, 2021, second executive session
- e. Approval to destroy closed session recordings
 - i. special meeting of April 7, 2020
 - ii. regular Board meeting of June 16, 2020

16. Correspondence

17. Adjournment

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