



## **Minutes**

### **1. Call to order.**

Committee Chair Snyder called the meeting to order at 9:07 a.m.

### **2. Roll call.**

Upon roll call, Trustees Snyder and Westhoff were present.

### **3. Introduction of visitors.**

Executive Director Jeannie Dilger was present.

### **4. Public comment.**

None.

### **5. Review and discussion of policies.**

- a. Policy 4—Library Administration
- b. Appendix 4A—The Role of the Trustee
- c. Appendix 4B—United for Libraries Public Library Trustees Ethics Statement
- d. Appendix 4C—The Role of the Executive Director

### **6. Discussion of Illinois Library Association Conference workshop on Reviewing Policies Thru a DEI Lens (Dilger).**

A rubric for reviewing policy with respect to Diversity, Equity, and Inclusion was discussed. Administration may introduce a curated version of the ILA checklist in future Policy Committee meetings.

### **7. Review and discussion of policy review schedule and additional policies which need to be addressed.**

- a. The December, 2022 Policy Committee meeting will review Policy 5, Financial Management, and appendices.
- b. The January, 2023 Policy Committee meeting will review Policy 7, Collection Management, and appendices.

**8. Other business.**

None.

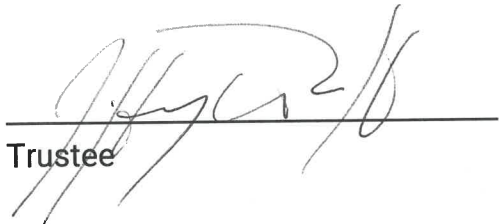
**9. Date for next meeting.**

- a. Thursday, December 1, 2022. Policy 5.
- b. Thursday, January 5, 2023. Policy 7.

**10. Adjournment.**

Chair Snyder adjourned the meeting at 9:36 a.m.

Approved on: 11-15-22

  
Trustee

  
Trustee

Prepared by: Hal Snyder