



## Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. Palatine Public Library District Foundation (Jefferson)
  - c. RAILS/ILA (Boland)
  - d. TAB Liaison (Sameer Ilyas)
7. Unfinished business
  - a. Award contracts for Member Services lobby area (Kristin Richardson, Engberg Anderson)
    - i. Award contract for interior renovation to L.J. Morse in the amount of \$24,999
    - ii. Award contract for library furnishings to Library Furniture International in the amount of \$66,154.86
    - iii. Award contract for bookstacks and endpanels to Library Furniture International in the amount of \$20,756
    - iv. Award contract for library custom furniture to Library Furniture International in the amount of \$14,906
8. New business
  - a. Remodel of second floor staff areas
    - i. Overview of project (Westhoff)
    - ii. Project budget (Dilger)

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- b. Approval of new energy provider
  - c. Approval of changes to Policy 7—Collection Management (Snyder)
- 9. President’s report (Snyder)
  - a. Review of library board advocacy activities
  - b. St. Patrick’s Day parade, March 11 at 11 a.m.
- 10. Treasurer’s report (Jefferson)
- 11. Director’s report (Dilger)
  - a. Phishing and cybersecurity report (Susan Conner, Technology Manager)
  - b. Hoffman Estates Chamber Mayor’s Breakfast (Melissa Gardner, Assistant Director)
- 12. Committee reports
  - a. Building and Grounds Committee (Westhoff, Boland)
  - b. Decennial Committee (Snyder, Chair)
  - c. Finance Committee (Jefferson, Brauer, DeRosa)
  - d. Minutes Review Committee (Brauer, DeRosa, Puklin)
  - e. Planning Committee (Brauer, Boland, Westhoff)
  - f. Policy Committee (Snyder, Westhoff)
- 13. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
  - a. Approval of minutes
    - i. regular meeting of January 17, 2023
    - ii. minutes of the Building and Grounds Committee meeting of January 25, 2023
    - iii. minutes of the Policy Committee meeting of February 2, 2023
    - iv. special board meeting of February 4, 2023
    - v. minutes of the Minute Review Committee meeting of February 10, 2023
  - b. Approval of Warrant 2023-08 in the amount of \$553,427.79

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- c. Approval of closed session minutes
  - i. regular Board meeting of December 10, 2022
- d. Approval to make closed session minutes available for public inspection
  - i. regular Board meeting of December 20, 2022

#### 14. Correspondence

#### 15. Closed session for the purpose of deliberations concerning compensation of specific employees in compliance with 5 ILCS 120/2 (c) (1)

#### 16. Adjournment

##### *Land Acknowledgement*

*We acknowledge that the Palatine area was originally inhabited by the Algonquian people including the Myamia (Miami) and Bodewadmi (Potawatomi). Native groups including Hoocak (Winnebago/Ho'Chunk) and the Kiikaapoi (Kickapoo) also have ancestral ties to the area. The Bodewadmi had the most extensive presence in the Palatine area and there are reports of interactions between them and European settlers in the 19th century. These native groups were stewards of the land until their removal from the area under the terms of the Treaty of Chicago in 1833. White settlers occupied their native lands in the Palatine area beginning in the 1830s and native people were gradually erased.*

*We recognize past harms done to the Indigenous people of Palatine and celebrate the accomplishments of Indigenous nations through the library's role as a space for connection and exchange of ideas.*

*We ask that you reflect on the injustices done to Native nations both in the past and in the present.*

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