



**Board of Library Trustees  
Strategic Planning Workshop**  
Jeanette Spillman Westhoff Story Room  
Main Library, 700 N. North Court, Palatine, IL  
October 17, 2023, 6:00 pm

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## Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Report on data gathered for strategic planning (Stephanie Kusibab, Essentiam)
4. Review and discussion of data (Dilger & Kusibab)
5. Discussion of next strategic planning workshop, October 21, 9:00 a.m.
6. Adjourn

### *Land Acknowledgement*

*We acknowledge that the Palatine area was originally inhabited by the Algonquian people including the Myaamia (Miami) and Bodewadmi (Potawatomi). Native groups including Hoocak (Winnebago/Ho'Chunk) and the Kiikaapoi (Kickapoo) also have ancestral ties to the area. The Bodewadmi had the most extensive presence in the Palatine area and there are reports of interactions between them and European settlers in the 19th century. These native groups were stewards of the land until their removal from the area under the terms of the Treaty of Chicago in 1833. White settlers occupied their native lands in the Palatine area beginning in the 1830s and native people were gradually erased.*

*We recognize past harms done to the Indigenous people of Palatine and celebrate the accomplishments of Indigenous nations through the library's role as a space for connection and exchange of ideas.*

*We ask that you reflect on the injustices done to Native nations both in the past and in the present.*

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.



**Board of Library Trustees Regular Meeting**  
Jeanette Spillman Westhoff Story Room  
Main Library, 700 N. North Court, Palatine, IL  
October 17, 2023, 7:30 pm

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## Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. Palatine Public Library District Foundation (Jefferson)
  - c. RAILS/ILA (DeRosa)
  - d. Teen Advisory Board (Veronica True)
7. Unfinished business
  - a. Renovation (Kristin Richardson, Engberg Anderson)
    - i. Award contract for second floor staff area renovation to Happ Builders in the amount of \$933,400 (Westhoff)
8. New business
  - a. Proclamation of Library Friends and Foundation Week (Brauer)
  - b. Review and approval of policy changes (Puklin)
    - i. Approval of changes to Policy 3—Library Operations
    - ii. Reaffirmation of Appendix 3A—Hours of Operation
    - iii. Reaffirmation of Appendix 3B—ALA Code of Ethics
    - iv. Reaffirmation of Appendix 3C—ALA Library Bill of Rights
    - v. Reaffirmation of Appendix 3D—Code of Conduct

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9. President's report (Brauer)
  - a. Review of library board advocacy activities
10. Treasurer's report (Boland)
11. Director's report (Dilger)
12. Committee reports
  - a. Board Development Committee (DeRosa, Boland, Puklin)
  - b. Building and Grounds Committee (Westhoff, Jefferson)
  - c. Decennial Committee (Brauer, Chair)
  - d. Director Evaluation Committee (Jefferson, Brauer, Westhoff)
  - e. Finance Committee (Boland, DeRosa, Westhoff)
  - f. Minutes Review Committee (Snyder, Puklin)
  - g. Policy Committee (Puklin, Snyder)
  - h. Strategic Planning Committee (Brauer, Jefferson, Westhoff)
13. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
  - a. Approval of minutes
    - i. Finance Committee meeting of August 15, 2023
    - ii. Board Development Committee meeting of September 7, 2023
    - iii. public hearing of September 19, 2023
    - iv. regular meeting of September 19, 2023
    - v. Policy Committee meeting of September 21, 2023
  - b. Approval of real estate purchase and sales contract for the sale of 224 E. Palatine Road for the price of \$1.00
  - c. Approval of Warrant 2024-04 in the amount of \$621,208.75
14. Correspondence
15. Adjournment

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