



Board of Library Trustees Regular Meeting
Meeting Room 1-North, Main Library
700 N. North Court, Palatine, IL
December 19, 2023, 7:00 pm

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Cook County Board (Commissioner Scott Britton, 14th District)
 - b. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - c. Palatine Public Library District Foundation (Jefferson)
 - d. RAILS/ILA (DeRosa)
 - e. Teen Advisory Board (Veronica True)
7. Unfinished business
 - a. Staff area renovation update: award contracts for 2nd floor staff area (Kristin Richardson, Engberg Anderson)
 - i. Award Contract 01 for Systems Furnishings to Henricksen in the amount of \$307,284.37
 - ii. Award Contract 02 for General Furniture HON to Henricksen in the amount of \$55,482.52
 - iii. Award Contract 03 for General Furniture KI to Kruegar International in the amount of \$21,041.50
 - iv. Award Contract 04 for Industrial Shelving to Library Furniture International in the amount of \$26,789.00
 - b. Discussion of Decennial Committee timeline, meeting structure, and guests (Brauer)
8. New business

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- a. Review and approval of policy changes (Puklin)
 - i. Policy 4—Library Administration
 - ii. Appendix 4A—The Role of the Trustee
 - iii. Appendix 4B—United for Libraries Public Library Trustees Ethics Statement
 - iv. Appendix 4C—The Role of the Executive Director
- 9. President’s report (Brauer)
 - a. Review of library board advocacy activities
- 10. Treasurer’s report (Boland)
- 11. Director’s report (Dilger)
 - a. Reports on ILA Conference from library staff
- 12. Committee reports
 - a. Board Development Committee (DeRosa, Boland, Puklin)
 - b. Building and Grounds Committee (Westhoff, Jefferson)
 - c. Decennial Committee (Brauer, Chair)
 - d. Director Evaluation Committee (Jefferson, Brauer, Westhoff)
 - e. Finance Committee (Boland, DeRosa, Westhoff)
 - f. Minutes Review Committee (Snyder, Puklin)
 - g. Policy Committee (Puklin, Snyder)
- 13. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes
 - i. Board Development Committee meeting of November 21, 2023
 - ii. public hearing of November 21, 2023
 - iii. regular Board meeting of November 21, 2023
 - iv. Policy Committee meeting of December 7, 2023
 - v. Special Board meeting of December 8, 2023
 - b. Approval of Warrant 2024-06 in the amount of \$659,691.19

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- c. Ordinance 2024-04 Establishing the Time, Place and Date of the Regular Meetings of the Board of Library Trustees of the Palatine Public Library District for the Calendar Year 2024
- d. Resolution 2024-03 Authorizing Public Library Non-Resident Card Participation and Fees

14. Correspondence

15. Closed Session for the purpose of deliberations concerning performance of specific employees in compliance with 5 ILCS 120/2 (C) (1)

16. Vote on items discussed in closed session

17. Closed Session for the purpose of deliberations concerning appointment of specific employees in compliance with 5 ILCS 120/2 (C) (1)

18. Vote on items discussed in closed session

19. Adjournment

Land Acknowledgement

We acknowledge that the Palatine area was originally inhabited by the Algonquian people including the Myaamia (Miami) and Bodewadmi (Potawatomi). Native groups including Hoocak (Winnebago/Ho'Chunk) and the Kiikaapoi (Kickapoo) also have ancestral ties to the area. The Bodewadmi had the most extensive presence in the Palatine area and there are reports of interactions between them and European settlers in the 19th century. These native groups were stewards of the land until their removal from the area under the terms of the Treaty of Chicago in 1833. White settlers occupied their native lands in the Palatine area beginning in the 1830s and native people were gradually erased.

We recognize past harms done to the Indigenous people of Palatine and celebrate the accomplishments of Indigenous nations through the library's role as a space for connection and exchange of ideas.

We ask that you reflect on the injustices done to Native nations both in the past and in the present.

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