



Minutes

1. Call to order

Committee Chair Jeffrey Westhoff called the meeting to order at 4:05 p.m.

2. Roll call

Upon roll call, Trustees Westhoff and Jefferson were present.

3. Introduction of visitors

Also present were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Dan Eallonardo of Independent Construction Services, and Kristen Richardson of Engberg Anderson Architects.

4. Public Comment

None.

5. Project Updates

a. Second-floor staff area remodel

Dan Eallonardo reported that the project is near completion. Final inspection of the administrative area by the Village of Palatine was scheduled for the following Monday, May 6. Most staff already had moved back into the other areas. Eallonardo said money left in the contingency funds would be returned to the Library.

b. Elevator controls project

Kristen Richardson presented the committee with a draft contract for work to replace the control systems of the two elevators that serve the parking garage. She estimated the cost of the project would be \$270,000, including optional improvements to the elevator cabs. She recommended that the project be put out for bid in June with Library Board approval in July. Assistant Director Gardner said the Library would likely hold off on doing the work until spring 2025 rather than risk having the elevators out of service during the winter months when the parking garage get the most use.

c. Walk through new spaces

The committee toured the newly renovated staff areas on the second floor.

6. Other business

None.

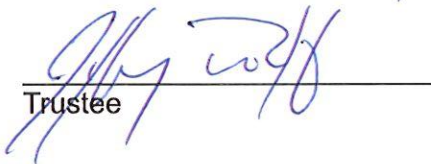
7. Date for next meeting

To be determined.

8. Adjournment

Committee Chair Westhoff adjourned the meeting at 5:11 p.m.

Approved on: 5/21/27


Trustee


Trustee

Prepared by Jeffrey Westhoff