



Minutes

1. Call to order

President Brauer called the meeting to order at 7:00 p.m. Secretary Sherry was present.

2. Roll call/Trustee Requests to Attend Meeting via Electronic Means

Upon roll call, Trustees Boland, Brauer, DeRosa, Ha, Sherry and Westhoff were physically present. Trustee True arrived at 7:18 p.m.

3. Approval of Agenda

The agenda was approved by general consent.

4. Introduction of Visitors

In attendance were Executive Director Melissa Gardner, Deputy Director Susan Conner, Community Services Director Kathy Burns, Finance Manager Mary Myers, Administrative Associate Sarah Kacimi, Adult Services Manager Megan Buttera, Friends of the Library Representative Meg Cipar, Collection Services Lead Cataloger Adriene Galindo, and community members Emilie Cheng, Zack Kerr, and Justin O'Rourke.

5. Public Comment

Palatine resident Zack Kerr inquired about the governmental impact on interlibrary loans. Executive Director Gardner explained that the Library will not be cutting interlibrary loans.

Palatine resident Justin O'Rourke thanked the Board and the Library for providing support for Pride and encouraged the Library to consider expanding programs, speakers, and displays regarding Pride.

6. Liaison Reports

a. Friends of the Library

Friends of the Library Representative Meg Cipar reported that the book sale went very well. Sales totaled a whopping \$18,241.48. Cipar added that there will be a DVD and CD pop-up sale on August 16 from 10am-3pm that will include unopened blu-rays and

DVDs. The Friends of the Library will also be attending the Palatine farmers market on September 20 to promote the book sale on October 10, 11, and 12. The February book sale will now take place in January.

b. Palatine Public Library District Foundation

Trustee Sherry reported that the Foundation met June 26 and there was \$48,131.54 in accounts. The Foundation discussed the following during their meeting: the annual campaign, Giving Tuesday, fundraising for the Story Walk, end of fiscal year disbursement processes, and the Library website and Facebook page. The Foundation's next meeting will be on July 31 at 4:30p.m.

b. RAILS/ILA

There is no RAILS report this month.

7. Unfinished Business

None.

8. New Business

a. Budget Appropriations Ordinance 2026-01

The public hearing will take place before the August Board meeting at 7:00 p.m. The regular Board meeting will follow directly.

9. President's Report

a. Review of Library Board Advocacy Activities

Trustee Sherry and Trustee Westhoff attended the Palatine Pride fest and reported that there was a good turnout. In addition, Trustee Westhoff and Trustee Ha went to the Hometown Fest and had a great time.

b. Egypt Fest July 19, 1-5 p.m.

President Brauer invited the Board to attend the Egypt Fest on July 19.

c. IL State Fair Local Officials Appreciation Picnic August 16, 12-2 p.m.

President Brauer invited the Board to attend the IL State Fair Picnic on August 16.

d. ILA Conference October 14-16

President Brauer notified the Board that the deadline to sign up for the ILA Conference is August 22.

10. Treasurer's Report

Trustee DeRosa reported that the Library is in great financial condition with a 2-million-dollar surplus for the fiscal year.

11. Director's Report

a. 2024-2025 Strat Plan Final Report

Executive Director Gardner presented the Final report for the 2024-2025 Strategic Plan to the Board.

b. 200's Project

Collection Services member Adriene Galindo gave a presentation on Dewey Decimal Classifications, organizing library collections by assigning a numerical classification to each book based on its subject.

c. ALA Conference Reports

Adult Services Manager Megan Buttera spoke to the Board about her experience at the annual ALA Conference. Trends at the conference included: AI; censorship; intellectual freedom; library funding; diversity, equity, and inclusion; trauma informed services; harm reduction; and more.

Executive Director Gardner also attended the ALA Conference and accepted the Wellness in the Workplace Award for Palatine Library. Gardner attended a Sustainability round table discussion involving sustainability topics and how organizations can increase sustainability practices. Gardner also attended a presentation that discussed options for adapting Library services to become more accessible for disabled members.

12. Committee Reports

a. Building & Grounds Committee

Trustee Westhoff reported that the committee discussed the first-floor renovation at their last meeting. The committee will meet again at the end of August.

b. Finance Committee

Trustee DeRosa reported that the Finance Committee met July 1. In addition to reviewing staff suggestions for the appropriations ordinance, the committee reviewed cash-in investments. The committee's next meeting will be on September 10.

c. Policy Committee

Trustee Sherry reported that the Policy Committee will meet at the end of August or early September to discuss Policy 6.

d. Director's Evaluation Committee

President Brauer discharged the Director Evaluation Committee.

e. Minutes Review Committee

President Brauer reported that the Committee will meet July 18 at 3:00 p.m.

13. **Consent agenda** – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

a. Approval of Minutes

- i. Regular Board meeting of June 17, 2025
- ii. First closed session of June 17, 2025
- iii. Second closed session of June 17, 2025

b. Approval of Warrant 2026-01 in the amount of \$719,477.43

Trustee Sherry moved seconded by Trustee Boland, approval of the consent agenda as amended.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Ha, Sherry, True, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion approved.

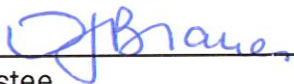
14. Correspondence

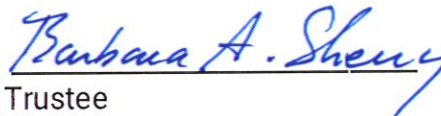
Executive Director Gardner presented the June patron comment card report to the Board.

15. Adjournment

President Brauer adjourned the meeting at 7:52 p.m.

Approved: 8/19/25


Trustee


Trustee

