



**Board of Library Trustees
Minutes Review Committee**
Judith Gamoran Board Room, Main Library
700 N. North Court, Palatine, IL
July 18, 2025, 3:00 p.m.

Minutes

1. Call to order

Committee Chair Debby Brauer called the meeting to order at 3:09 p.m.

2. Roll call

Upon roll call, Trustees Ha and Brauer were physically present. Trustee True arrived at 3:35 p.m.

3. Introduction of visitors

None.

4. Public comment

None.

5. Closed session for the purpose of the review of closed-session minutes and audio recordings in compliance with 5 ILCS 120/2(c)(21)

There being no visitors present, review proceeded without going into closed session.

Annual Secretary's Audit was completed. One discrepancy was found and is in the process of being corrected.

Closed-session minutes: The Committee reviewed closed-session minutes for January–June, 2025. Five sets of closed-session minutes will be recommended to the Board to become open to public inspection. Three sets of closed-session minutes continue to require confidentiality.

Closed-session recordings: The Committee found two closed-session verbatim audio recordings that meet the eligibility requirements for

destruction.

6. Other business

Trustee True will serve as Committee Chair for the early 2026 meeting.

7. Date for next meeting

To be determined.

8. Adjournment

Trustee Brauer adjourned the meeting at 5:41 p.m.

Approved on: 8/19/25


Trustee


Trustee

Prepared by: Debby Brauer