



**Board of Library Trustees  
Policy Committee**  
Meeting Room 3, Main Library  
700 N. North Court, Palatine, IL  
August 28, 2025, 3:30 pm

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### Minutes

1. Call to order

Chairperson Sherry called the meeting to order at 3:35 pm.

2. Roll call

Upon roll call, Trustees Joanne Ha and Barbara Sherry were present. Trustee Renee True arrived at 3:38 pm.

3. Introduction of visitors

In attendance were Executive Director Melissa Gardner and Deputy Director Susan Conner.

4. Public comment

None

5. Review and discussion of policies

- a. Policy 6—Library Facilities was reviewed and no changes were made.
- b. Appendix 6A—Noise Zones was reviewed and minor changes were approved by the committee.

Note: Both Policy 6 and Appendix 6A will be recreated in a new document which is consistent with the style guide.

6. Other business

None

7. Date for next meeting

The next meeting will be on October 2, 2025 at 3:30 pm.

8. Adjournment—The meeting adjourned at 3:55 pm.

Approved on: 9/16/25

W. J. Brown

Trustee

Barbara A. Sherry

Trustee