



**Board of Library Trustees
Policy Committee**
Board Room, Main Library
700 N. North Court, Palatine, IL
January 5, 2026, 3:30 pm

Minutes

1. Call to order
Chairperson Sherry called the meeting to order at 3:30 pm.
2. Roll call
Upon roll call, Trustees Joanne Ha, Renee True, and Barbara Sherry were present.
3. Introduction of visitors
In attendance was Executive Director Melissa Gardner, Community Services Director Kathy Burns, and Human Resources Manager Darcy Abreu.
4. Public comment
None
5. Review and discussion of policies
 - a. Policy 9—Human Resources was reviewed and changes were approved.
6. Next Policies
 - a. Policy 5 – Financial Management
 - b. Policy 7—Collection Management
7. Other business
 - a. Executive Director Gardner provided two Employment Agreements to the Trustees present.
8. Date for next meeting
The next meeting will be held on February 2, 2026 at 3:30 pm.
9. Adjournment—The meeting adjourned at 4:26 pm.

Approved: January 20, 2026


Trustee


Trustee