



Board of Library Trustees Regular Meeting

Judith Gamoran Board Room, Main

Library 700 N. North Court, Palatine, IL

November 18, 2025, 7:00pm

Agenda

1. Call to order
2. Roll call/Trustee request to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public Comment
6. Liaison Reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar)
 - b. Palatine Public Library District Foundation (Sherry)
 - c. RAILS/ILA (True)
 - d. TAB (Gallo)
7. Unfinished business
 - a. Ordinance 2026-02: Ordinance Levying and Assessing Taxes of Palatine Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026 (DeRosa)
8. New business
 - a. Approve contracts with Reed Construction for first-floor renovation (Westhoff)
 - i. Base bid: \$1,799,084
 - ii. Alternate 1 Second Floor Offices: \$48,701
 - iii. Alternate 2 Lobby ACT Work: \$120,743
 - b. Approval revised Salary Schedule with cost-of-living increases and one new position (Brauer)
 - c. Approval of Ordinance 2026-03: Ordinance Abating the Tax Heretofore Levied

for the Year 2025 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Palatine Public Library District, Cook County, Illinois (DeRosa)

- d. Approval of Policy Changes (Sherry)
 - i. Policy 8: Community Relations
 - ii. Appendix 8A-Guidelines for Display Cases and Art Exhibits
 - e. Resolution 2026-01: Indemnifying Library Staff Performing Notarial Acts in Good Faith and Within the Scope of their Duties (Sherry)
 - f. Resolution 2026-02: Adopting the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA as the Digital Accessibility Standard (Sherry)
9. President's report (Brauer)
- a. ILA Legislative Meet Up on Wednesday, December 3, 2025, from 8:00 a.m. -10:00 a.m. in Northbrook, IL.
 - b. Review of library board advocacy activities
10. Treasurer's report (DeRosa)
11. Director's report (Gardner)
- a. ILA conference Report (Gardner, Ramirez, Mijalski, Thompson, Cusmano)
 - b. Quarter 1 Statistics Report (Gardner, Ramirez)
12. Committee reports
- a. Building and Grounds committee (Westhoff, DeRosa, True)
 - b. Finance committee (DeRosa, Boland, Ha)
 - c. Policy committee (Sherry, Ha, True)
13. Consent Agenda –Matters on the consent agenda will be considered by a single motion and vote because they have already been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
- a. Approval of Minutes
 - i. Regular Board Meeting October 21, 2025
 - b. Approval of Warrant 2026-05 in the amount of \$1,056,073.87.
 - c. Approval of Resolution 2026-03 Authorizing Flags to be Flown at the Main Library

- d. Approval of Resolution 2026-04 Authorizing Intervention in All 2024-2026 Tax Year Appeals

I 4. Correspondence

- I 5. Closed Session ILCS 120/2(c)(8) Security procedures, school building safety and security, and use of personal and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property.

- a. Vote on items discussed in closed session
- b. Approval of Policy Changes
 - i. Policy 3-18 Public Use of Meeting Rooms

I 6. Adjournment

Public Requests: Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered.

Public Comment: Members of the public may address the Board according to provisions of the policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

ADA Accommodations: Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

Land Acknowledgement: We acknowledge that the Palatine area was originally inhabited by the Algonquin people, including the Myaamia (Miami) and Bodewadmi (Potawatomi). Native groups, including Hoocak (Winnebago/Ho'Chunk) and the Kiikaapoi (Kickapoo) also have ancestral ties to the area. The Bodewadmi had the most extensive presence in the Palatine area and there are reports of interactions between them and European settlers in the 19th century. These native groups were stewards of the land until their removal from the area under the terms of the Treaty of Chicago in 1833. White settlers occupied their native lands in the Palatine area beginning in the 1830s, and native people were gradually erased. We recognize past harms done to the Indigenous people of Palatine and celebrate the accomplishments of Indigenous nations through the library's role as a space for connection and exchange of ideas. We ask that you reflect on the injustices done to Native nations both in the past and present.

